

APPENDIX 1 – SCHEDULE OF CHANGES TO THE CONSTITUTION

	Part	Description
1.	Part 1, page 2	<p>Amend the description of the Executive as follows (new words shown in bold and underlined) –</p> <p>“The Elected Mayor is the political leader of the Council. S/he appoints a number of Councillors to be Cabinet Members <u>and Mayoral Advisers</u>”.</p>
2.	Part 1, Page 12	<p>Insert a definition of “Mayoral Advisers” as follows –</p> <p>“Councillors appointed by the Elected Mayor to support the Mayor in discharging the Mayor’s executive functions. Mayoral Advisers may attend and contribute to Executive meetings but cannot vote.”</p>
3.	Part 2, Article 2 - Citizens	<p>Amend paragraph 2.7(i) to state that citizens have the right to attend public sessions arranged for the Mayor, Cabinet Members and Mayoral Advisers to answer questions.</p>
4.	Part 2, Article 5 – The Executive	<p>Insert the following provisions at the end of the Article –</p> <p>“Mayoral Advisers</p> <p>5.21 The Elected Mayor may appoint any number of Mayoral Advisers who may attend and contribute to meetings of the Executive. Mayoral Advisers will be given a brief by the Elected Mayor to support the duties of the Mayor and will be entitled to receive an allowance in accordance with the Members’ Allowance Scheme set out in Part 6 of this Constitution.</p> <p>5.22 Mayoral Advisers shall have no voting rights at Executive Meetings.</p> <p>5.23 The Monitoring Officer will maintain a list of Mayoral Advisers, as notified by the Mayor from time to time.”</p>
5.	Part 2, Article 7 – Overview	<p>Amend the title before paragraph 7.3 to read “Attendance by Mayor, Cabinet Members</p>

	and Scrutiny	<p><u>and Mayoral Advisers</u></p> <p>Amend paragraph 7.3(a) to read – “the Overview and Scrutiny Commissions may require the Mayor, Cabinet Members, <u>Mayoral Advisers (on behalf of the Mayor)</u>...to attend before it to answer questions”</p>
6.	Part 4, Council Procedure Rules	<p>Amend paragraph 1.1, as follows, to require the Elected Mayor to advise of Mayoral Adviser appointments at the Council AGM –</p> <p>“be advised by the Elected Mayor about the composition of the Executive for the coming year, and the names of the Members s/he has chosen to be members of the Cabinet <u>and who s/he has chosen to be Mayoral Advisers</u>”</p>
7.	Part 4, Council Procedure Rules	<p>Amend paragraph 10.1 to read –</p> <p>“At ordinary meetings of the Full Council, any member of the public may ask questions of the Elected Mayor, Members of the Cabinet, <u>Mayoral Advisers</u>, Committee Chairs or Members as representatives on external bodies.”</p>
8.	Part 4, Council Procedure Rules	<p>In paragraph 11.1, add Mayoral Advisers to the list of persons that a Member of the Council may ask questions of at Full Council.</p>
9.	Part 4, Council Procedure Rules	<p>Amend the final paragraph of 11.6 to read –</p> <p>“The Mayor, Deputy Mayor, or other Member of the Executive <u>or Mayoral Adviser</u> may nominate another <u>a</u> Member of the Executive <u>or Mayoral Adviser</u> to answer the question...”</p>
10.	Part 4, Council Procedure Rules	<p>Amend the last sentence of paragraph 12.3 to read –</p> <p>“Where there is not an item on the Full Council agenda of the same subject, the Monitoring Officer may refer the Deputation to the Executive, the Mayor, another member of the Executive, <u>a Mayoral Adviser</u>, a Committee of the Council or an Overview and</p>

		Scrutiny Commission.”
11.	Part 4, Council Procedure Rules	Amend paragraph 12.8 to read – “...any Member shall be at liberty, when the item is called by the Chair, to move a motion without notice that the deputation be not received or that it be referred to the Executive, the Mayor, another member of the Executive, <u>a Mayoral Adviser</u> , a Committee of the Council...”
12.	Part 4, Council Procedure Rules	Amend paragraph 12.10 to read – “The relevant member of the Executive <u>or Mayoral Adviser</u> shall be given the opportunity to respond to Full Council on the issues raised, and advise Full Council what actions will be taken as a result of the deputation.”
13.	Part 4, Council Procedure Rules	Amend paragraph 15.5 to read – “Any Member may move that a motion be referred for consideration to the Executive, the Mayor, another member of the Executive, <u>a Mayoral Adviser</u> ...”
14.	Part 4, Executive Procedure Rules	Amend the last sentence of paragraph 7.1, as follows, to give members of the public the right to ask questions of Mayoral Advisers at Executive meetings – “A member of the public may ask questions of the Elected Mayor or, Cabinet Members <u>or Mayoral Advisers</u> ”.
15.	Part 4, Executive Procedure Rules	Amend paragraph 7.4, as follows, to give members of the public the right to ask questions of Mayoral Advisers without notice at Executive meetings – “Questions without notice may be asked of the Mayor or, Cabinet Member <u>or Mayoral Adviser</u> at the meeting...”
16.	Part 4, Overview and Scrutiny Procedure Rules	Amend paragraph 4.1 to read –

		“Once it has formed recommendations, an Overview and Scrutiny Commission will prepare a formal report and its recommendations to the Monitoring Officer for consideration by the Elected Mayor, a Cabinet Member, Mayoral Adviser , the Executive or Full Council...”
17.	Part 4, Overview and Scrutiny Procedure Rules	Amend the second sentence of paragraph 5.2(ii) to read – “The Executive shall also consider the response of the lead Cabinet Member(s) for the portfolio area(s), or the response of the relevant Mayoral Adviser , to which the report’s recommendations relate.”
18.	Part 4, Overview and Scrutiny Procedure Rules	Amend the second sentence of paragraph 7.1 to read – “As well as reviewing documentation, in fulfilling the scrutiny role it may require any member of the Executive, Mayoral Advisers (on behalf of the Mayor) ...to attend before it to explain...”
19.	Part 4, Protocol for Member/Officer Relations	To amend the title of paragraph 6 to include “Mayoral Advisers” To amend paragraph 6.1, as follows, to ensure that Mayoral Advisers are bound by the requirements set out in paragraph 4 of the Protocol for Member/Officer Relations – “The Speaker, the Mayor, and Cabinet members and Mayoral Advisers shall be bound by the same provisions set out in paragraph 4 regardless of the capacity in which they are acting.”
20.	Part 5, Petition Scheme	Amend the section titled “General Petitions” to include reference to Mayoral Advisers, to allow petitions to be referred to Council or Cabinet meetings for Mayoral Advisers to respond.